

AGENDA

The Annual Parish Council meeting followed by the monthly Parish Council meeting of the Parish Council will be held on Thursday 4th July 2024, at 7.30pm, in the Ordish Room, at the Village Hall.

Councillors: You are hereby summoned to attend the above meeting for the purpose of transacting the following business.

Members of the public who wish to attend the meeting are asked to let the clerk know in advance of the meeting at clerk@astonoxon-pc.gov.uk. Please note item 6 on the agenda about Public Representation.

EaAnstee

Elaine Anstee – Clerk

RECORDING OF MEETINGS

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Clerk know before the start of the meeting.

1. Present

2. Apologies from Members

3. Parish Councillors - Disclosure of interests on agenda items

4. To approve the minutes of the Parish Council meeting on 11th June 2024 – minutes previously circulated.

5. Meeting Open for Public Representation

This is the only part of the meeting where members of the public are permitted to speak, and it must be about an item on the agenda. The Parish Council's Standing Orders limit the time for this part of the meeting to ten minutes in total unless otherwise directed by the chairman of the meeting. The Standing Orders specify that each member of the public shall not speak for more than three minutes.

6. WODC/OCC Matters

A brief update from the relevant WODC or OCC Councillor.

7. Matters Arising from Previous Meetings

a) Quick updates:

- *Electronic Speed Signs* – request for replacement of the two existing and quote for new one for Bampton Road submitted and chased on 30th May.
- *Cote Chapel*
- *Gate at St James Church* – The RFO is now working on this.
- *Footpaths/Treescapes*
- *Thames Water* – awaiting report from flow monitors due end of April 2024/pumping station at back of Marsh Furlong and works at St Joseph's Court (October 2024).
- *Traffic Calming* – deferred until VAS installed and effects analysed.

b) Neighbourhood Plan

Led by Chair – no specific update.

c) Data Logger and Flood Grant - OCC

Quote requested and grant confirmed by OCC.

d) Councillor Co-Option

One application – for decision.

e) Defibrillators – deferred from June meeting

- Brier Furlong – Living Space will fund the purchase of and installation of a defibrillator, so Parish Council needs to decide on the location.
- The defibrillator at the garage is nearly a decade old and the technology has improved. It has also been used on more than one occasion during that period. The clerk has checked on the industry expectation for the life of a defibrillator and it is 10 to 15 years.

f) Anti-Social Behaviour

None reported at time of agenda.

8. Correspondence

Clerk's Briefing Notes on Page 2.

9. PLANNING

New planning applications - None

Documents emailed to councillors for perusal prior to the meeting and available at:

<https://www.westoxon.gov.uk/planning-and-building/planning-permission/view-planning-applications/>

Update on Ongoing Planning Applications – For Information

- a) Brier Furlong – Clerk attended the residents/developer meeting on the 18th June. Very frank exchanges and commitments from both sides on actions.
- b) Marsh Furlong – agenda item 7 under Thames Water.
- c) St Joseph's Court – agenda item 7 under Thames Water.
- d) North Farm – no further update since last meeting. Awaiting a response from Bluestone.

- e) Potential new development – Lone Star Land – meeting on 1st July – update from chair.

Update on Previous Planning Applications

Reference	24/00888/HHD
Alternative Reference	PP-12925592
Application Validated	Tue 23 Apr 2024
Address	Chestnut House Ham Lane Aston OX18 2DE
Proposal	Alterations to include erection of single storey rear extension, conversion of existing garage to create additional living space with first floor extension above. New render to external facade and construction of detached double car port.
Status	Withdrawn
Decision	Application Withdrawn
Decision Issued Date	Tue 18 Jun 2024

10. New Business

- a) *St James Church Gras Cutting Grant request*
On pages 3 to 5 is the grant cutting request from St James Church for costs incurred for the 2023-24 season, being £570.00. For decision and resolution.
- b) *FORMAL CONSULTATION ON THE PROPOSAL BY OXFORDSHIRE COUNTY COUNCIL TO DESIGNATE CERTAIN STREETS AS TRAFFIC-SENSITIVE UNDER THE STREET WORKS (REGISTERS, NOTICES, DIRECTIONS AND DESIGNATIONS (ENGLAND) REGULATIONS 2007*
The consultation date to start is 27th June 2024 until 26th July 2024 and will be accessible on the OCC 'Let's Talk' system. Link sent to councillors prior to the meeting with papers. For discussion.
- c) *Oxfordshire CC Local Flood Risk Management Strategy Consultation – deferred from June meeting*
The consultation revised date to start is 28th June 2024 until 23rd August 2024 and will be accessible on the OCC 'Let's Talk' system. Link sent to councillors prior to the meeting with papers. For discussion.

11. Governance – Policies for Review and Resolution

- Financial Regulations – by email.
- Small Grant Policy for 2024-25 – pages 6 to 13 of the briefing notes

12. Community Trust

13. Parish Infrastructure

- a) *Village maintenance*

To identify any current maintenance work required. Budget remaining for 2024/25 is £1,500.

14. **FINANCE** – See report from RFO on pages 14 to 15 of the briefing notes, with items for Resolution.

15. CONFIDENTIAL Item to be discussed in closed session.

To resolve to exclude the press and the public in accordance with the Public Bodies (Admission to Meetings) Act 1960.

16. CONFIDENTIAL – Recreation Ground Tender

17. Parish Councillors' and clerk's reports from meetings attended since last meeting.

18. Matters arising since publication of agenda/

Matters which Councillors may wish to raise for inclusion on next agenda.

(For discussion only)

19. Date of next meeting: Thursday 1st August 2024, 7.30pm

Being the monthly meeting of Parish Council.